

Minutes of the Public Works Committee - December 1, 2005

The meeting was called to order at 8:34 a.m. by Chair Manke who led the committee with the Pledge of Allegiance.

Present: Chair Richard Manke, County Board Supervisors James Behrend, Peter Gundrum, Rodell Singert, David Swan; **Absent:** James Jeskewitz and Karl Nilson

Staff Present: County Board Chief of Staff Lee Esler, Legis. Associate Sandra Meisenheimer

Also Present: Airport Mgr. Keith Markano, Airport Operations Asst. Michael Neau, Public Works Director Rich Bolte, Building Operations Mgr. Mark Keckeisen, Building Operations Supervisor Scott Miller, Business Mgr. Betsy Crosswaite, Budget Specialist Linda Witkowski, County Board Supervisor Kathleen Cummings

Read Correspondence

1. Esler addressed the letter from Wisconsin River Rail Transit Commission (WRRTC) to Chair Manke for his signature agreeing with information on project cash balance records held by WRRTC as of 12/31/04.
2. Manke referred to an article in today's Milwaukee Journal Sentinel entitled, "Brookfield to stick with dispatch center, City officials anticipate resolution to complaints."

Future Agenda Items

Esler advised the committee of an additional meeting that is scheduled for Tuesday, December 20, 2005 at 4:00 p.m. to consider the bids for the UW-Waukesha project.

Approve Minutes of November 10, 2005

Motion: Singert moved, second by Behrend, to approve the minutes of 11/10/05. **Motion carried 5 – 0.**

Report from Executive Committee Member for Meeting of November 14, 2005

Manke reviewed items that were discussed and/or considered at the November 14th meeting.

Consider Motion of Endorsement of Support for Continuation of Administration of Waukesha County Transit System by Waukesha (Metro) City

Esler summarized the last two committee meetings (10/27 and 11/10/05) as to the transit issues that were discussed. He stated in terms of the contract in 2003, the county entered a contract with Waukesha Metro (City) for the administration of county transit services. That contract had a provision, which permitted extensions (3 one-year extensions) until the contract came back for rebidding. There was an amendment to that which was signed by Public Works Director Rich Bolte on October 18, 2005 to the City of Waukesha authorizing the contract Administration renewal for the sum of \$81,050. That is awaiting approval by the Common Council. The extension of the contract was approved by the City of Waukesha Transit Commission Board. The issue will go back to the Common Council next Tuesday for their approval.

Esler reviewed and discussed two handouts from Waukesha Metro Transit: 1) Average Number of Passengers Per Day [Eastbound and Westbound] for 2005, and 2) Schedule Comparison October 2005 for Routes 901-904-905. He stated in essence what Waukesha Metro is proposing is a reduction in some of the low passenger count mid-day routes from Waukesha to downtown Milwaukee and UW-Milwaukee in exchange for holding the contract at a modest increase for next

year. It reduces 62 trips to 53 (9 fewer one-way trips) and all, except for one, are daytime trips with low passenger counts.

Singert was concerned how the action today will be distributed to those that need to know (Transit Director, Mayor and Common Council). Manke said the intent is to forward the information to those people.

Swan said please refresh my memory on the fees. Swan said he rode the bus from Goerke's Corners to the convention in downtown Milwaukee and thought it cost \$2.25 or \$2.50. Esler said the fare is \$2.25. Swan asked is that 25% of the actual cost of the ride? Esler said approximately. On the 901 route you were on, the per passenger cost is \$9.05 one way so approximately 25% is revenue, 25% is county levy and 50% is the federal/state share.

Motion: Singert moved, second by Swan, to endorse support for continuation of administration of the Waukesha County Transit System by Waukesha (Metro) City.

Esler said in terms of the timeframe with the administration of the contract with Waukesha Metro Transit, it requires in July that the Executive Office forward a draft of the services requesting them to provide. Waukesha Metro Transit then responds by mid-August as to what they can do in terms of routes, levels of service, etc. for the budget process. This committee in terms of the budget process should have that document in October outlining all of the information. Esler said they have done this but what we as a committee have failed to do is to incorporate this in our annual budget review at a level of greater detail than presented in the budget book.

County Board Supervisor Kathleen Cummings spoke under *Public Comment*. She stated what became very clear at the Common Council meeting was that the citizens felt they had no voice and didn't know where to go to voice their concerns. She stated there should be a mechanism in place for the public. Cummings said there will be a power point presentation at the next Council meeting to present past history and contract issues.

Singert said we should be advising that we are very, very happy with the management by Waukesha Metro of this contract, and this should be emphasized. Secondly, the Common Council was not up to speed in understanding this contract and how it was being administered, which was unfortunate. He looks forward to the Council approving the contract. Thirdly, some change should occur that identifies an opportunity for the public to comment on the transit service so it won't be a burden on the Council any longer.

Manke said he would hope that in the new Board year we work on getting a county person on the Transit Commission and even look at a joint city/county transit commission. It is important to keep the Public Works Committee involved. Also, Bob Johnson has done a good job as Transit Director.

Swan said there should be a sign on the buses saying that fares cover 25% of the cost of ridership, 25% is covered by the county and 50% is paid by state/federal. If riders knew this, there would be less opposition. **Motion carried 5 – 0.**

Status Update on Airport Activities (Capital Projects, Snow Removal, Signage, Environmental Assessment)

Markano and Neau were present to give an update. Markano stated there are a couple of regulatory issues they are watching right now. The EPA has the spill prevention control and counter measures plan that everyone has to comply with. On Monday there was a review by the Office of Management and Budget of the EPA's proposal for changes to the spill prevention control plan. There will be an update as to what is required for secondary containment for mobile refuelers and an implementation plan. The deadlines are February and August of 2006. This has been on-going for the last several years. Also, they have been in the middle of doing the environmental assessment, and there was a change to the EMAS (Engineered Material Arresting System) advisory circular that caused the consultants to look at some new information in the spring. The FAA convened a working group to look at the county's specific case. Regarding the declared distances it looks like between runway markings and pavement, you don't physically shift the safety areas from where they are. Everything stays inside the fence but you move the position. The runway is kind of flowing (flexible), and it is very complicated.

Due to time constraints, this update will be continued later in the meeting.

Approve Bid for the Waukesha County Juvenile Center HVAC Upgrade Project

Bolte, Keckeisen and Miller were present to explain the bids for the Juvenile Center project.

Motion: Behrend moved, second by Singert, to approve the bids from T.M. Braden Mechanical Corporation in the amount of \$80,005 for mechanical installation and to approve the bid from Mared Mechanical Contractors Corporation for energy management controls in the amount of \$45,300 with an elective substitute bid for the addition of two boiler isolation control valves of \$1,300 for a total contact cost of \$46,600.

Miller said the first bid is for installation of new variable air volume units to the courtroom and pretty much the entire south side. The Braden bid reflects the mechanical portion. The second bid from Mared reflects the energy management controls which are for all of the new mechanicals. This is in response to the Five Year Plan. The current system is quite old and non-functional.

Swan said are we assured when this project is complete that the operators will know how to turn the heat up, turn it down, and turn the air on and off? Keckeisen said absolutely. This control package greatly expands the existing control that is there, and it will add to their ability to control the system. Bolte said having a centralized control makes all the difference in the world. Gundrum asked have you done studies in regard to how much energy is going to be saved with this new system? Keckeisen said he doesn't have studies but he knows when you compare the amount of degree days and the amount of energy, energy is being saved. **Motion carried 5 – 0.**

Consider Proposed Ordinance: 160-O-087 Appropriate Revenues and Expenditures to the Transportation Fund 2005 Budget

Bolte and Crosswaite discussed the ordinance, which will appropriate additional expenditure authority of \$30,000. The State highway maintenance work directed by the DOT has required more materials and supply expenses than the 2005 budget anticipated. This ordinance increases the account appropriations to \$244,000.

Motion: Behrend moved, second by Swan, to approve Ordinance 160-O-087. **Motion carried 5 – 0.**

Status Update on Airport Activities (Capital Projects, Snow Removal, Signage, Environmental Assessment) – CONTINUED

Markano continued with his status update. He stated another thing that came up last Wednesday was a bill being introduced that contained language calling for funding of an Aerospace Authority to build a spaceport in Sheboygan coming from the Bureau of Aeronautics for up to \$10 million a year from the capital projects fund. Markano said they were successful in getting the language changed and an amendment was introduced in Joint Finance yesterday which removed the funding source coming from the Bureau.

Markano said the design work for project 18/36 is finished including the storm sewer portion which will be replaced to the west of Aviation Drive where the Expo comes in. It will be bid in early spring so paving can proceed in July. Since August they've had several issues with building maintenance as to air conditioning in the terminal building and control tower, a boiler failing at the terminal building, and a heat exchanger failing at the control tower; therefore, a preventive maintenance plan is being developed which will look at the T-hangars, electric vault, and the storage shop where snow removal equipment is kept.

Markano said another item is the entrance sign. This will be brought up at the next commission meeting because the lights burnt out in the sign and won't be fixed any time soon. They are going through the normal channels and documenting it. In closing, Markano said noise complaints compared to last year have dropped from 74 to 37.

Motion to adjourn: Singert moved, second by Behrend, to adjourn the meeting at 10:45 a.m.
Motion carried 5 - 0.

Respectfully submitted,

Rodell L. Singert
Secretary

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